AV & BRANDING EXPERIENCE GUIDE

88 WOOD STREET, EC2

TOGETHER

WELCOME

TOGETHER is a fully integrated venue. Technology is built into the architecture, not added on top.

The infrastructure carries everything from intimate boardroom sessions to large-scale conferences, launches, and awards evenings. No third-party handovers. No temporary rigging unless an event calls for it.

This guide sets out what comes as standard, what can be added, and how branding works across the space.

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02 AV & Production
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01 Branding Opportunities

Branding at TOGETHER is considered, controlled, and built around the guest journey. Our team guides placement so impact stays high and the space stays clear. Installations that need a production build are approved in advance.

To keep the space in excellent condition, all branding is produced and installed by our approved branding partner, using materials and methods tested as venue-safe. This protects the venue and guarantees a clean finish, on and off.

We can also provide quotations for bespoke stage sets and exhibition stands. To explore either option, speak with your Event Production Manager, who can assist with requirements and costings.

Click here to see a 30-sec video tour of the branded space.

BRANDING PACKAGES

Pre-curated bundles for a coordinated brand presence. Installation is included. Packages can be tailored on request.

GATHER

A clean, branded arrival.

- Entrance doors 1, double sided
- Entrance doors 2, double sided
- Reception desk wrap
- Nourish Bar glazing behind the bar (5 panes)
- Lectern wrap
- Installation and removal

COSTS
£3,250 + VAT

ENGAGE

Arrival, plus a defining feature moment. Choose one of two options.

OPTION A: PILLARS

- Entrance right-side panels (×2)
- Entrance doors 1, double sided
- Entrance doors 2, double sided
- Reception desk wrap
- Pillar wraps, full (×6)
- Nourish Bar full glazing (9 panes)
- Nourish Bar 2 graphic
- Lectern wrap
- Installation and removal

COSTS
£8,500 + VAT

OPTION B: PAVILION DOORS

- Entrance right-side panels (×2)
- Entrance doors 1, double sided
- Entrance doors 2, double sided
- Reception desk wrap
- Pavilion doors (×5 sets)
- Nourish Bar full glazing (9 panes)
- Nourish Bar 2 graphic
- Lectern wrap
- Installation and removal

COSTS
£8,000 + VAT

IMMERSE

A full-venue brand presence.

- Entrance right-side panels (×2)
- Entrance doors 1, double sided
- Entrance doors 2, double sided
- Entrance bridge
- Reception desk wrap
- Reception windows
- Pillar wraps, full (×8)
- Pavilion doors (×5 sets)
- Pavilion windows (7 panes)
- Nourish Bar full glazing (9 panes)
- Nourish Bar 2 graphic
- Lectern wrap
- Installation and removal

COSTS
£16,000 + VAT

All prices exclude VAT.
Installation and removal are included in every package.

BUILD YOUR OWN

Prefer to shape your own selection? Build a bespoke package from any of the surfaces below, with a minimum spend of £2,000 + VAT. Installation is quoted separately, based on the surfaces you choose.

SPACE	ITEM	SURFACE	PRICE (EXCL. VAT)
ARRIVAL The arrival moment sets the tone. This is where branding works hardest, creating an immediate sense of occasion and direction for guests.	1	GROUND FLOOR ARRIVAL DESK - ONLY AVAILABLE IF ADDITIONALLY BOOKING AETHER 1, 2 & 3	£230
	2	WELCOME GRAPHIC (LEVEL 1 SIGN)	£95
	3	ENTRANCE SIDE PANELS (×2)	£265 per panel
	4	FIRST SET OF DOUBLE DOORS, DOUBLE SIDED	£150
	5	SECOND SET OF DOUBLE DOORS, DOUBLE SIDED	£150
	6	ENTRANCE BRIDGE	£1,600
GALLERY Reception and circulation, including the Nourish Bar. Surfaces here carry brand presence through the day, beyond plenary moments. Eight pillars are available for branding.	7	RECEPTION DESK WRAP	£575
	8	PILLAR WRAPS, FULL	£420 per pillar
	9	PILLAR WRAPS, HALF	£210 per pillar
	10	RECEPTION WINDOWS	£840
	11	NOURISH BAR 1 WINDOWS, 5 PANES	£850
	12	NOURISH BAR 1 WINDOWS, FULL	£1,530
	13	NOURISH BAR 2 GRAPHIC	£475
	14	GALLERY WINDOWS (4 PANES)	£960
PAVILION The main event space. Branding here anchors plenary, keynote, and headline moments.	15	CATERING POINT	£180 per side
	16	PAVILION DOORS	£420 per set
	17	PAVILION WINDOWS, 7 PANES	£1,160
	18	PAVILION WINDOWS, 9 PANES	£1,485
	19	PAVILION STAGE	£700
COLLECTIVE Flexible breakout and meeting space alongside Pavilion.	20	LECTERN WRAP	£110
	21	COLLECTIVE MOVEABLE WALL	£2,000
	22	COLLECTIVE WINDOWS	£240 per pane

CONFIRMING YOUR BRANDING

How it works, step by step:

1

Confirm your chosen package or bespoke selection with your Event Production Manager (EPM).

2

For enhancements or a bespoke build, your EPM confirms additional installation or production costs.

3

Email confirmation is treated as formal sign-off to proceed.

4

Once confirmed, a separate invoice is issued for immediate payment. Branding is produced once full payment is received.

5

Final artwork is due no later than 12 working days before your event. Late artwork will incur out-of-hours production charges, and cannot always be accommodated. These charges are priced from £95.00 + VAT per hour, with the number of hours required determined by the volume and complexity of the branding to be produced.

6

After confirmation, your EPM sends the artwork templates for each surface you have booked.

ARTWORK SPECIFICATIONS

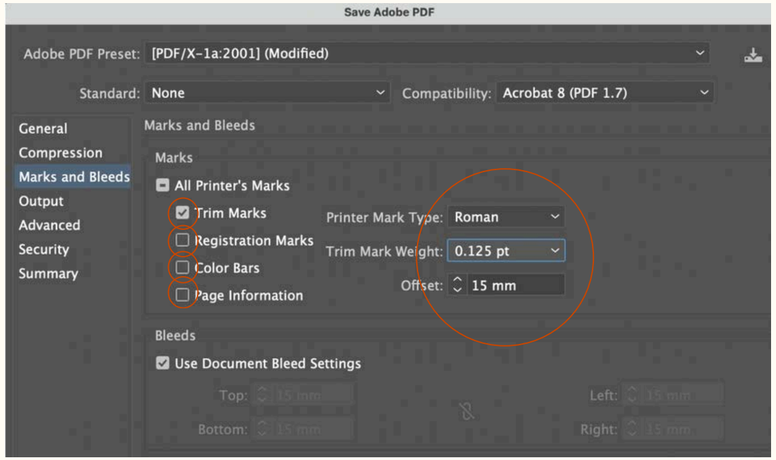
We provide an AI template for every surface, set up with the correct dimensions, bleed, safe zones, and positioning. Please follow these when creating your artwork. Do not adjust the spacing between artboards; you may design across all artboards, but keep the layout structure as supplied.

ACCEPTED FILE FORMAT

PDF, press-quality, PDF/X-1a preferred

ARTWORK SETUP

- Colour mode: CMYK only. RGB files are not accepted.
- ICC profile: FOGRA39 / ISO Coated v2, embedded in the output file.
- Images: minimum 300dpi at final print size.
- Fonts: all fonts must be outlined.
- Bleed: 15mm on all sides - follow template artwork
- Export without colour bars.
- Crop marks: required on all files. Use the set up shown for marks below when creating your pdf:



SCALED ARTWORK

If artwork is supplied scaled down, show the scaling ratio clearly in the file name, for example Item_8_Pillar_Wraps_Full_01_10%.pdf.

DELIVERY

Please supply all artwork via WeTransfer or Dropbox to your allocated Event Production Manager.

To ensure sufficient time for production, final artwork must be received at least 12 working days prior to the installation date.

Where artwork is received fewer than 12 working days before installation, additional out-of-hours printing and production charges may apply to enable the project to be completed and installed on time. These charges are priced from £95.00 + VAT per hour, with the number of hours required determined by the volume and complexity of the branding to be produced. Please note that expedited production is subject to availability and cannot be guaranteed.

ARTWORK FILE NAMING

ITEM	SURFACE	FILE NAMING CONVENTION
1	GROUND FLOOR ARRIVAL DESK	Item_1_Ground_Floor_Arrival_Desk
2	WELCOME GRAPHIC (LEVEL 1 SIGN)	Item_2_Welcome_Graphic
3	ENTRANCE SIDE PANELS (×2)	item_3_Entrance_Panels
4	FIRST SET OF DOUBLE DOORS, DOUBLE SIDED	Item_4_First_Set_Double_Doors_1_Front_Left...
5	SECOND SET DOUBLE DOORS, DOUBLE SIDED	Item_5_Second_Set_Double_Doors_1_Front_Left...
6	ENTRANCE BRIDGE	Item_6_Entrance_Bridge_Section_A...
7	RECEPTION DESK WRAP	Item_7_Reception_Desk_Wrap_Section_01...
8	PILLAR WRAPS, FULL	Item_8_Pillar_Wraps_Full_01...
9	PILLAR WRAPS, HALF	Item_9_Pillar_Wraps_Half_01...
10	RECEPTION WINDOWS	Item_10_Reception_Windows
11	NOURISH BAR 1 WINDOWS, 5 PANES	Item_11_Nourish_Bar_1_Windows
12	NOURISH BAR 1 WINDOWS, FULL	Item_12_Nourish_Bar_1_Windows_Full
13	NOURISH BAR 2 GRAPHIC	Item_13_Nourish_Bar_2
14	GALLERY WINDOWS (4 PANES)	Item_14_Gallery_Windows_A...
15	CATERING POINT	Item_15_Catering_Point_1...
16	PAVILION DOORS	Item_16_Pavilion_Doors_01
17	PAVILION WINDOWS, 7 PANES	Item_17_Pavilion_Windows
18	PAVILION WINDOWS, 9 PANES	Item_18_Pavilion_Windows
19	PAVILION STAGE	Item_19_Pavilion_Stage
20	LECTERN WRAP	Item_20_Lectern_Wrap
21	COLLECTIVE MOVEABLE WALL	Item_21_Collective_Moveable_Wall
22	COLLECTIVE WINDOWS	Item_22_Collective_Windows

ITEM 1

GROUND FLOOR ARRIVAL DESK

Full colour print onto 3mm foamex board

Only available if additionally booking Aether 1, 2 & 3



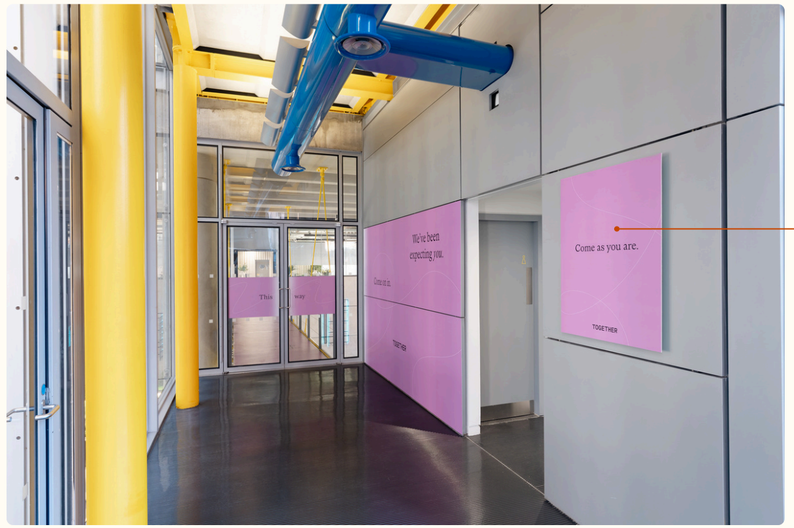
SIGNAGE DIMENSIONS

COSTS
£230.00 + VAT

ITEM 2

WELCOME GRAPHIC

Full colour print onto 3mm foamex board





SIGNAGE DIMENSIONS

Backing plate: W 530 × H 805 mm
Recommended signage: W 720 × H 985 mm

COSTS

£95.00 + VAT

ITEM 3

ENTRANCE SIDE PANEL

Low-tack removable vinyl





SIGNAGE DIMENSIONS

W 3410 × H 1110 mm per panel (×2 panels)

COSTS

£265 + VAT per panel

ITEM 4

FIRST SET OF DOUBLE DOORS, DOUBLE SIDED

Low-tack vinyl, centre panel between frosted safety squares



CONSIDERATION

When designing artwork, be mindful that text shows on entrance and exit. You may therefore want to adapt your branding around this (i.e. Entrance direction Welcome to... Exit direction Thank you for coming...

SIGNAGE DIMENSIONS

W 760 × H 600mm (×4)

COSTS

£150.00 + VAT

ITEM 5

SECOND SET OF DOUBLE DOORS, DOUBLE SIDED

Low-tack vinyl, centre panel between frosted safety squares



CONSIDERATION

When designing artwork, be mindful that text shows on entrance and exit. You may therefore want to adapt your branding around this (i.e. Entrance direction Welcome to... Exit direction Thank you for coming...

SIGNAGE DIMENSIONS

W 570 × H 640mm (×4)

COSTS

£150.00 + VAT

ITEM 6

ENTRANCE BRIDGE

Floor vinyl with anti-slip laminate



SECTION C

SECTION B

SECTION A





CONSIDERATION

Full coverage print is recommended, as unprinted white or light coloured vinyl can become quite dirty.

SIGNAGE DIMENSIONS

SECTION A: W 1530 × H 4130 mm
SECTION B: W 1530 × H 1775 mm
SECTION C: W 1530 × H 4130 mm

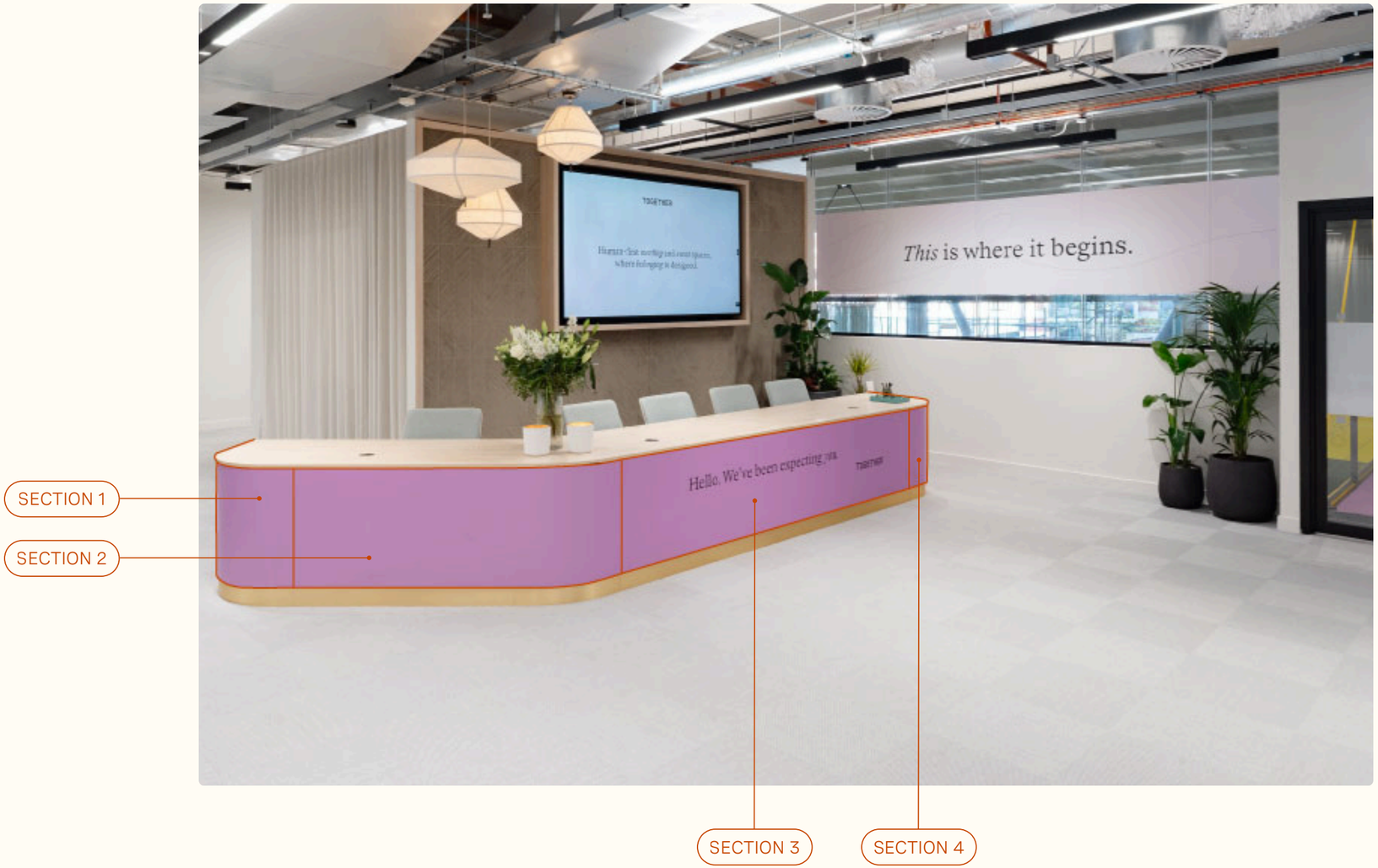
COSTS

£1600.00 + VAT

ITEM 7

RECEPTION DESK WRAP

Textured low-tack removable vinyl



SIGNAGE DIMENSIONS

SECTION 1: W 1200 × H 635 mm
SECTION 2: W 1810 × H 635 mm
SECTION 3: W 3015 × H 635 mm
SECTION 4: W 1200 × H 635 mm

COSTS

£575 + VAT

ITEM 8

PILLAR WRAPS, FULL

Low-tack removable vinyl

ITEM 9

PILLAR WRAPS, HALF

Low-tack removable vinyl

CONSIDERATION

When designing artwork for pillars 1-3 , make sure your design matches up at the join, so the look stays cohesive once the pillar is wrapped.

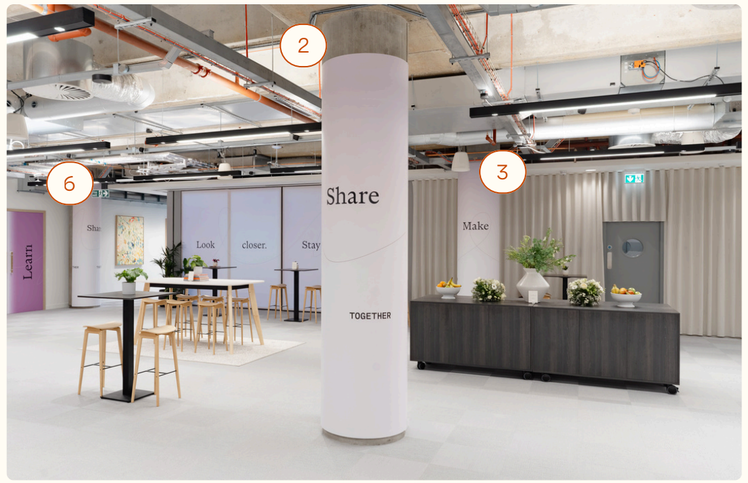
When designing artwork for pillars 4-8, please centre all text and images so they face directly into the Gallery. The artwork does not cover the full circumference of these pillars, so key elements should not wrap around the sides or behind.

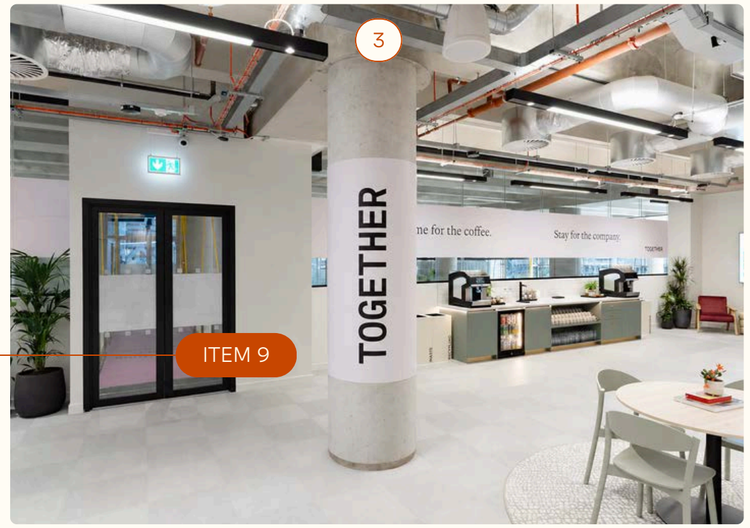
SIGNAGE DIMENSIONS

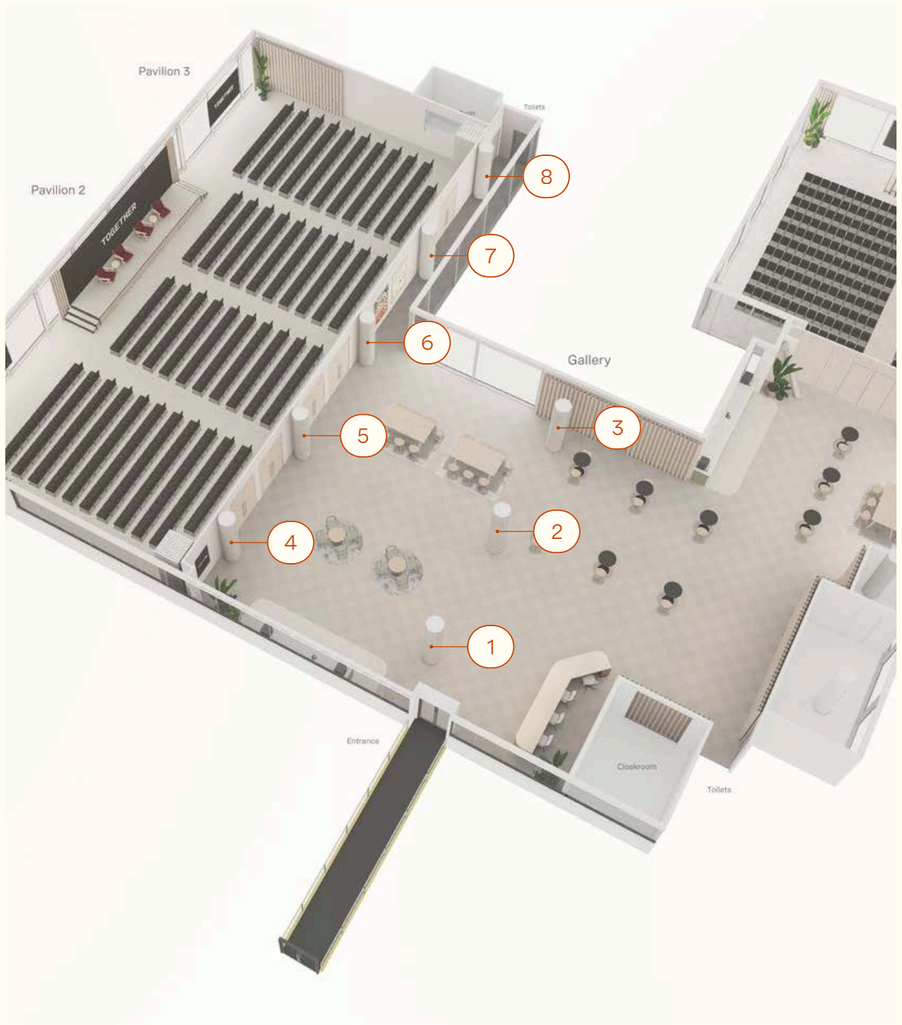
ITEM 8 W 2380* × H 3000 mm (as pictured)
ITEM 9 W 2380* × H 1500 mm
*Circumference

COSTS

ITEM 8 £420 + VAT PER PILLAR
ITEM 9 £210 + VAT PER PILLAR







ITEM 10

RECEPTION WINDOWS

Low-tack removable vinyl



ITEM 10



SIGNAGE DIMENSIONS

W 4500 × H 2130 mm

W 4500 × H 900 mm (as pictured)

COSTS

£840 + VAT

ITEM 11

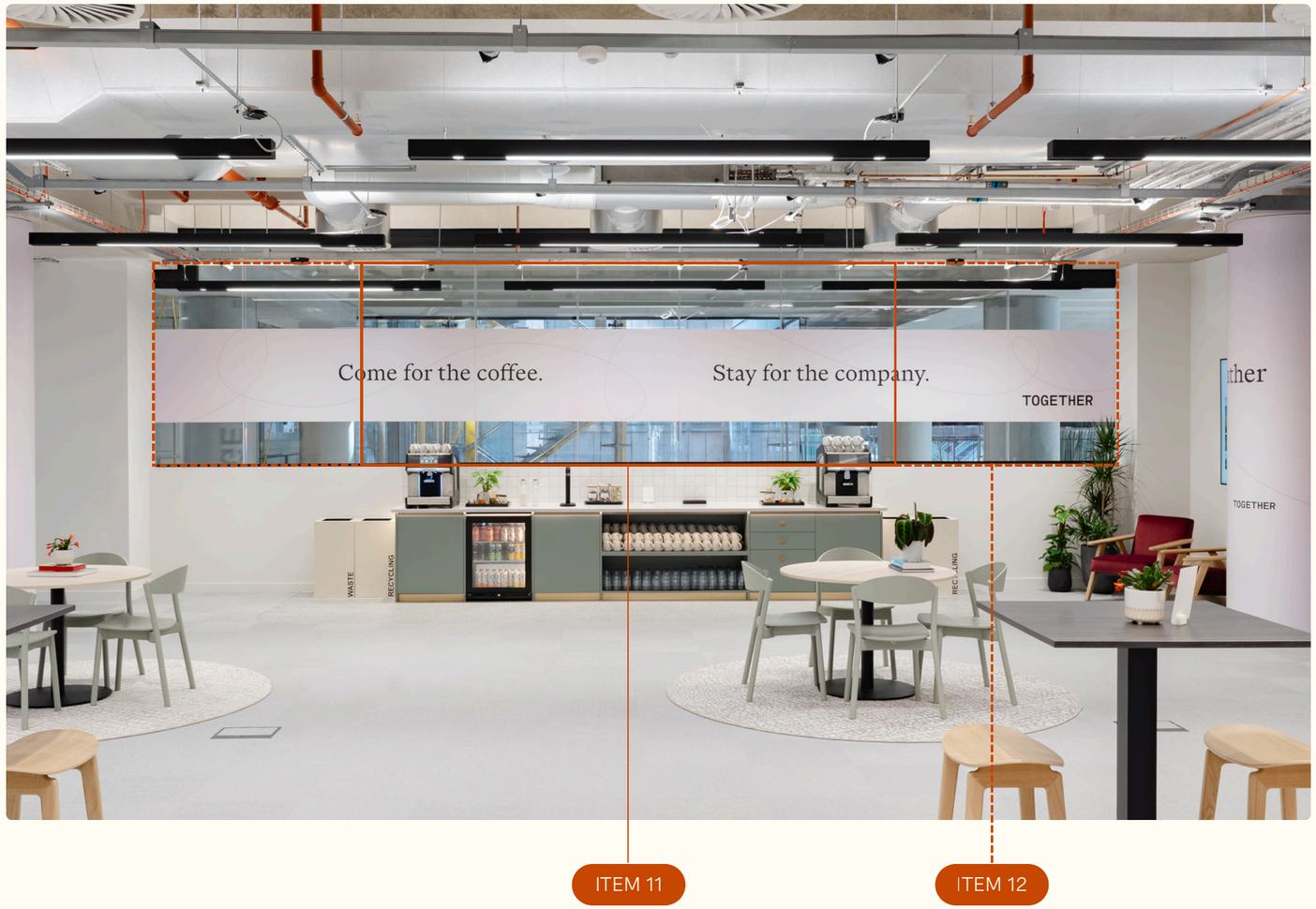
NOURISH BAR 1 WINDOWS, 5 PANES

Low-tack removable vinyl

ITEM 12

NOURISH BAR 1 WINDOWS, FULL

Low-tack removable vinyl



SIGNAGE DIMENSIONS

ITEM 11 W 5200 × H 2130 mm
ITEM 12 FULL HEIGHT W 9420 × H 2130 mm
ITEM 12 HALF HEIGHT W 9420 × H 900 mm (as pictured)

COSTS

ITEM 11 £850 + VAT
ITEM 12 £1,530 + VAT

ITEM 13

NOURISH BAR 2

Low-tack removable vinyl



SIGNAGE DIMENSIONS
W 6050 × H 900 mm

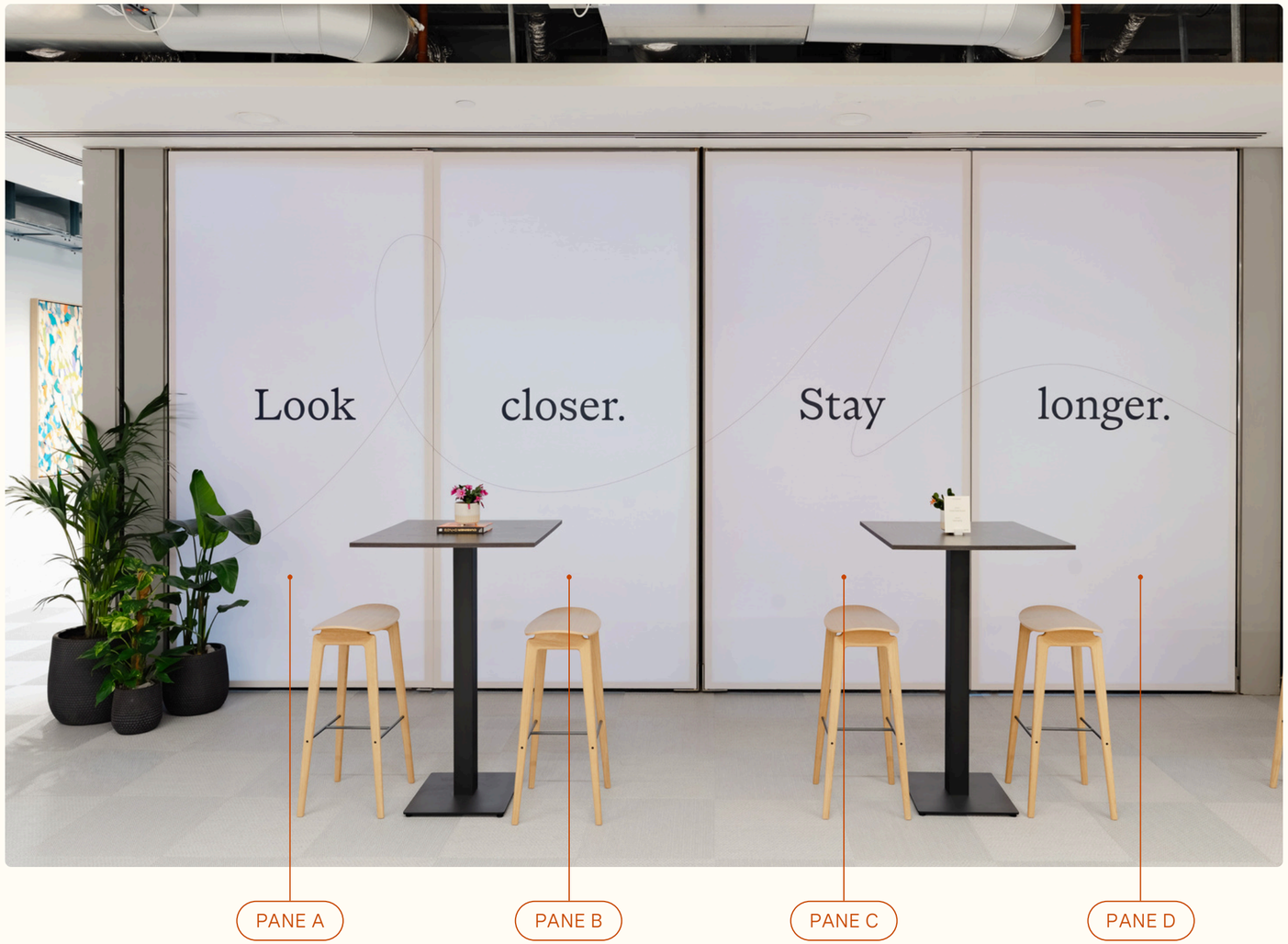
COSTS
£475 + VAT

ITEM 14

GALLERY WINDOWS

Low-tack removable vinyl





SIGNAGE DIMENSIONS
PANES A AND C W 1480 × H 3000 mm
PANES B AND D W 1475 × H 3000 mm

COSTS
FULL WRAP (4 PANES) £960 + VAT
PER PANE £240 + VAT

ITEM 15

CATERING POINT

Low-tack removable vinyl



PLEASE NOTE
12 catering points are available

SIGNAGE DIMENSIONS
EACH DOOR: W 485 × H 750 mm

COSTS
£180 + VAT PER WRAP OF 3 DOORS
(EQUALS ONE SIDE OF CATERING POINT)

ITEM 16

PAVILION DOORS

Low-tack removable vinyl



CONSIDERATION

When designing artwork, please note the handle cut-outs and door peep holes and ensure they do not affect your artwork design.

5 sets of doors can be branded.

SIGNAGE DIMENSIONS

EACH DOOR IS W 925 × H 2365 mm

COSTS

£420 + VAT PER SET OF DOOR

ITEM 17

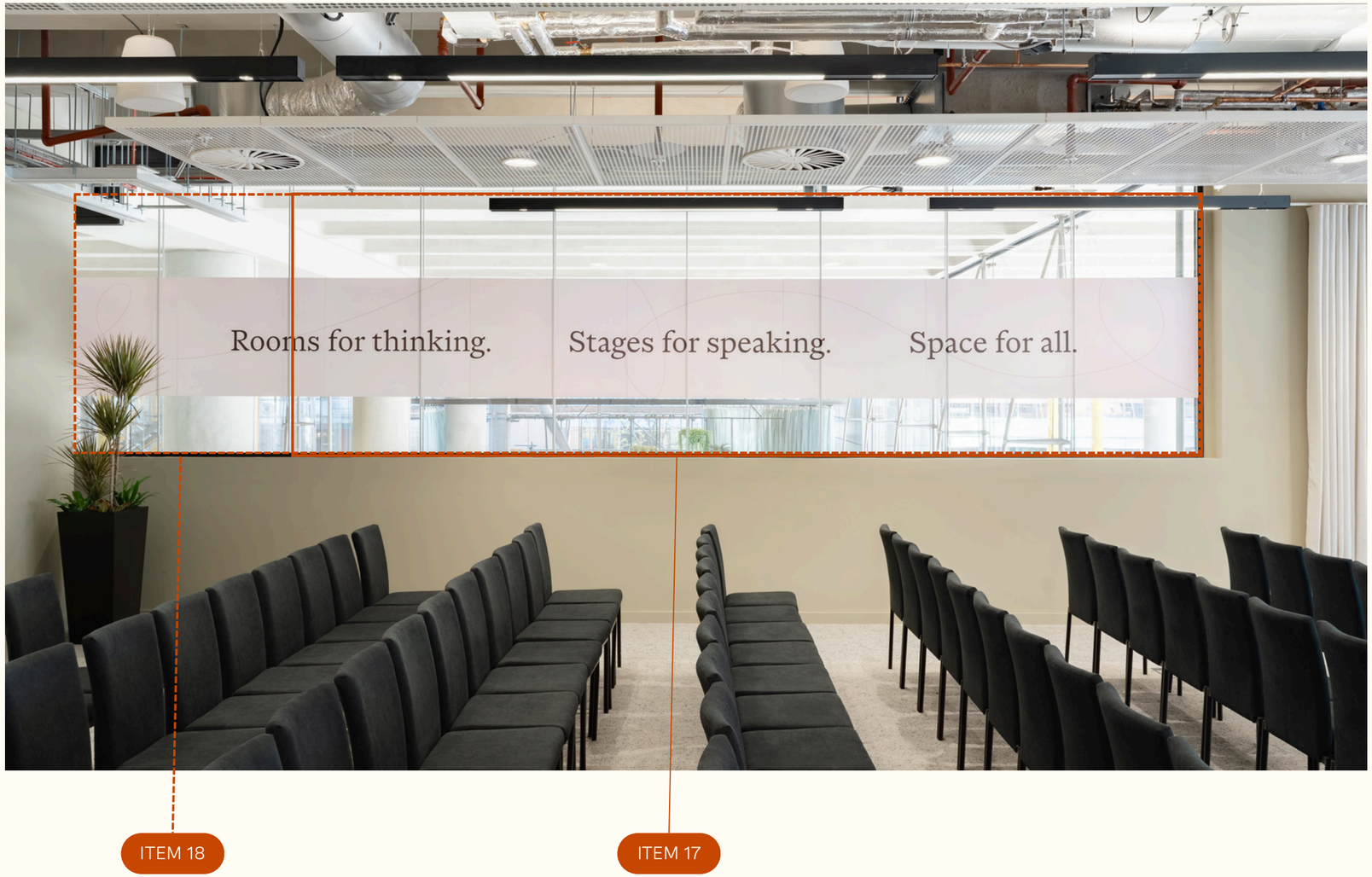
PAVILION WINDOWS, 7 PANES

Low-tack removable vinyl

ITEM 18

PAVILION WINDOWS, 9 PANES

Low-tack removable vinyl



SIGNAGE DIMENSIONS

ITEM 17 W 6885 × H 2130 mm
ITEM 18 W 8750 × H 2130 mm
ITEM 18 HALF HEIGHT W 8750 × H 2130 mm (as pictured)

COSTS

ITEM 17 £1160 + VAT
ITEM 18 £1,485 + VAT

ITEM 19

PAVILION STAGE

Low-tack removable vinyl



ITEM 19

SIGNAGE DIMENSIONS
W 9000 × H 382 mm

COSTS
£700 + VAT

ITEM 20

LECTERN WRAP

Low-tack removable vinyl



ITEM 20



SIGNAGE DIMENSIONS
W 455 × H 1055 mm

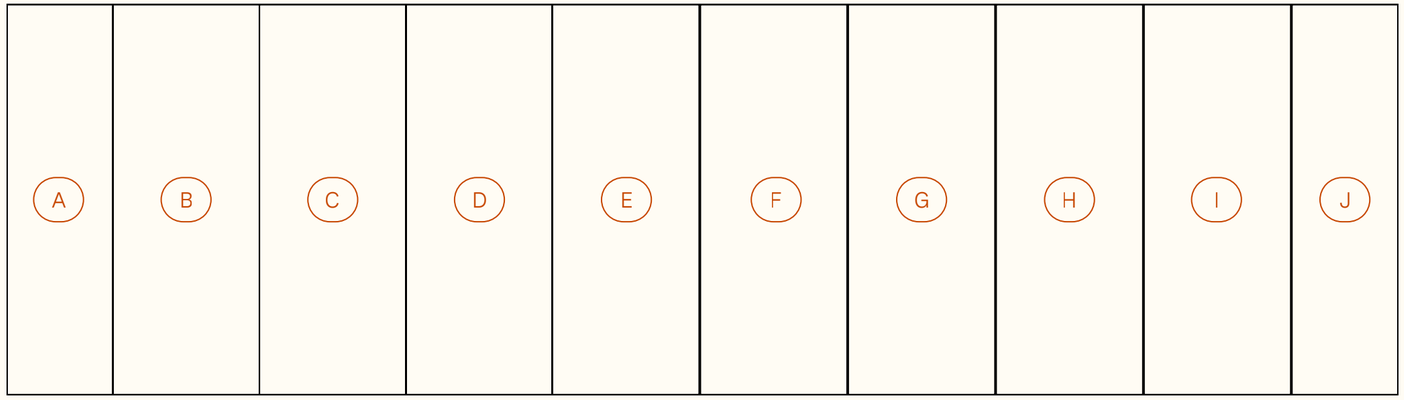
COSTS
£110 + VAT

ITEM 21

COLLECTIVE MOVEABLE WALL

Low-tack removable vinyl





SIGNAGE DIMENSIONS

CONCERTINA DOORS MADE OF 10 PANES
PANES A and J: W 630 × H 2620 mm
PANES B to I: W 830 × H 2620 mm

COSTS

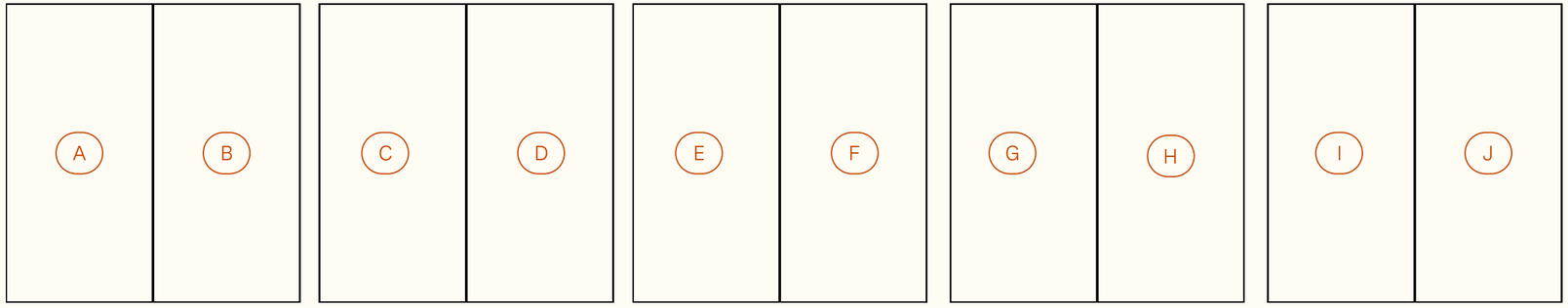
£2000 + VAT

ITEM 22

COLLECTIVE WINDOWS

Low-tack removable vinyl





CONSIDERATION

When designing artwork, please note that the end panels on either side are partially obscured by the curtains. We therefore recommend avoiding placing any text on these panels.

SIGNAGE DIMENSIONS

PANES A, C, E, G, I: W 1480 × H 3000 mm
PANES B, D, F, H, J: W 1475 × H 3000 mm

COSTS

£240 + VAT PER PANE

02 AV & Production

What’s included as standard with your room hire. Each space is summarised first, with the full specification below.

PAVILION

Pavilion is the main event space. A triple-divisible room that works as one large venue or three separate rooms, with an integrated 9m × 2.5m LED wall anchoring the centre. At full width it carries plenary sessions, keynotes, conferences, and awards evenings. Divided, it becomes three rooms running in parallel.

DIVIDED INTO THREE

Pavilion is numbered 1, 2 and 3 from the entrance doors, left to right. Pavilion 3 keeps the full integrated setup. Pavilion 1 and 2 each require a PA package for projected voice (see Enhancements).

PROVIDED	SPECS
LED WALL	Integrated 9m × 2.5m (Unilumin, Novastar VX1000 processor)
PROJECTION (PAVILION 1 AND 3)	Ceiling laser, WUXGA 1920 × 1200, 5,200 lumens; 2,900 × 1,810mm (16:10) motorised screens
STAGE	Fixed stage: 10m (L) × 2m (W) × 0.5m (H)
LECTERN	With HDMI input
STAGE LIGHTING	2 × Clay Paky moving head LED fixtures (Pavilion 2)
CONFIDENCE MONITORS	2 × floor confidence monitors
PTZ CAMERA	Ceiling QSC NC-12x80, 12× zoom, auto-framing and presenter tracking (Pavilion 2)
PA SYSTEM	Via ceiling speakers
MICROPHONES	6x lapel, 4x handheld, 1x Gooseneck (depending on your production requirements, additional microphones can be arranged. Charges will apply)
MIXING DESK	Yamaha TF1 digital desk with Dante interface (up to 64 channels)
AUDIO PROCESSOR	QSC QSys Core 24f digital processor
HEARING LOOP	Installed in Pavilion 2
COUNTDOWN TIMER	Web-based timer, output to the comfort monitor(s)
LAPTOPS	2x included (1x for content and 1x presenter notes)
CLICKER	1x included
AV TECHNICIAN	Lead AV technician - included (during the planning process, our Head of Audio-Visual will liaise with you to ensure appropriate equipment and staffing levels are in place and aligned with your event needs)

COLLECTIVE

Collective is a flexible breakout and meeting space. A single-span room with its own AV, linked to Pavilion so audio and video can be shared between the two

PROVIDED	SPECS
PROJECTION	2 × ceiling laser, WUXGA 1920 × 1200, 5,200 lumens; 2,900 × 1,810mm (16:10) motorised screens
SMALL FOLDABLE STAGE	244cm (L) x 183cm (W) - Dual height 40 - 60cm
LECTERN	With HDMI input
STAGE LIGHTING	2 × Clay Paky moving head LED fixtures (rear)
CONFIDENCE MONITORS	2 × floor confidence monitors at the stage
PTZ CAMERA	Ceiling QSC NC-12x80, auto-framing and presenter tracking
PA SYSTEM	Via ceiling speakers
MICROPHONES	4x lapel, 2x handheld, 1x Gooseneck (depending on your production requirements, additional microphones can be arranged. Charges will apply)
MIXING DESK	Yamaha DM3 digital desk with Dante interface
AUDIO PROCESSOR	QSC QSys Core 24f digital processor
HEARING LOOP	Installed across the full space
LAPTOP	1x included (for content) Additional laptops to be provided by the client or supplied by venue - charges will apply
CLICKER	1x included
AV TECHNICIAN	Available on request and chargeable

GALLERY

Gallery is the reception and circulation space. The arrival moment, with an integrated display behind the desk.

PROVIDED	SPECS
DISPLAY	4K, 16:9, 98 inch LED display behind the reception desk
CONTENT	Via local HDMI feed
AUDIO	PA system with handheld wireless microphone

LED WALL

The integrated centrepiece, built into Pavilion 2. A high-impact digital backdrop for conferences, launches, and awards evenings.

Use it for full-screen plenary content, picture-in-picture, side-by-side feeds, motion graphics, and sponsor moments. Content can be driven from the lectern (select “extend display”) or from the AV booth, where custom windows, logos, video backdrops, and colour washes can be added on request.

Dedicated LED packages in development with Plastic Pictures. Pricing TBC.

SIZE	9,000mm × 2,500mm (approx. 22.5m²)
RESOLUTION	4,608 × 1,280 px, 18:5 aspect ratio
PIXEL PITCH	1.9mm fine-pitch indoor LED
TECHNOLOGY	Unilumin LED wall, Novastar VX1000 processor
SUITABLE FOR	Conferences, product launches, awards, brand activations

LAYOUT	WHAT IT DOES	CONTENT TO SUPPLY
FULL SCREEN	One image or video across the full wall	3834 × 1065 placed top-right in a 3840 × 2160 black canvas
CENTRE AND BACKDROP	16:10 content centred, backdrop repeated either side	Content: 16:10, plug and play. Backdrop: 1280 × 1280 in a 3840 × 2160 black canvas
TWIN SCREENS	Two 16:10 images side by side with a centre backdrop	Content: 16:10, plug and play. Backdrop: 512 × 1280 in a 3840 × 2160 black canvas

NETWORK & CONNECTIVITY

PROVIDED	SPECS
VENUE-WIDE WI-FI	1 Gbps
BEARER	10 Gbps
STREAMING	Capable: multi-device, hybrid, broadcast
HARDLINE	Available on request

CUSTOM WIFI

£500 + VAT PER EVENT

Includes:

- Custom Wi-Fi network name (SSID)
- Custom password (minimum 6 letters or numbers)
- Branded landing page, logo and colour matched
- Printed venue documentation with delegate access details.

03 AV & Production Enhancements

The venue includes high-specification integrated technology as standard.
The following enhancements support larger or higher-production events.

ADDITIONAL AV TECHNICIANS

Dedicated AV technicians beyond the standard on-site support. Suited to multi-room events, high-production conferences, hybrid broadcasts, and live streaming.

COSTS

£550 + VAT per 10-hour period

EVENING PRIOR SETUP

Access the evening before to set up, with timing based on business levels.

COSTS

- £4,000 + VAT for the first 3 hours
- £1,000 + VAT per additional hour
- A dedicated technician for setup is £550 + VAT per technician

Exact access times are confirmed 10 working days before the event start date.

PAVILION PA PACKAGES

When Pavilion is divided into three, Pavilion 1 and 2 can take a PA package for projected voice.

PA PACKAGE

Includes:

- 16 channel digital mixer
- 4 × lapel microphones
- 2 × handheld microphones
- Laptop computer
- MicroCue clicker (advances multiple machines at once)
- Dedicated AV technician
- Tech surround
- Set Up/Pack Down
- Delivery + Collection

Book two packages for 8 lapel and 4 handheld microphones in total.

Equipment can be mixed and matched between the two.

COSTS

£1,500 + VAT per day

CUSTOM PACKAGES

Every event is different. If your requirements go beyond the PA Package (staging, lecterns, additional microphones, switches and more), we can develop a bespoke setup around what you need.

Speak with your Event Production Manager to discuss requirements and costs.

Pricing confirmed with your EPM based on your requirements.

04 Planning Timeline

Lead times to keep your event on track. Confirm exact deadlines with your Event Production Manager.

MILESTONES	DEADLINE
BRANDING CONFIRMATION AND PAYMENT	Before artwork is produced
FINAL BRANDING ARTWORK AND FILES	12 working days prior
THIRD-PARTY SUPPLIER APPROVAL	10 working days prior
STAGE AND SET BUILD APPROVAL	10 working days prior
FINAL NUMBERS AND CONFIRMED SETUP	10 working days prior
PARTICIPANT LIST FOR ARRIVALS	10 working days prior
AV ENHANCEMENT REQUESTS	10 working days prior
HYBRID / BROADCAST TECHNICAL BRIEF	10 working days prior
FINAL AV CUE LIST AND RUNNING ORDER	10 working days prior

05 Contact

To discuss AV enhancements, branding options, or technical requirements, contact your Event Production Manager.

T +44 20 7551 4248
E enquiries@together.space
W together.space

We look forward to working with you.

Front entrance address:

TOGETHER
88 Wood Street
London
EC2V 7QR

The address for deliveries is:

TOGETHER
88 Wood Street Loading Bay
Access via Oat Lane
London
EC2V 7AJ